

# Niles Community Schools



## SCHOOL EMERGENCY DRILLS

### Documentation Form

Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input checked="" type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Eastside Connections School

Date of drill: 11/8/18 Time drill was held: 10:10 (am/pm)

Exact time required to evacuate/shelter/secure: 1 min 30 sec

Total participants: 450

Remarks: \_\_\_\_\_

This report is for emergency drill # Lock for school year 2018

Name and title of person conducting drill: Joe Racht - Principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

- Emergency Management Coordinator

Name and Title: \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)

Name and Title: \_\_\_\_\_

OR

- Fire (fire chief or designee)

Name and Title: \_\_\_\_\_

Note: Please scan and email this form to [linda.spletzer@nilesschools.org](mailto:linda.spletzer@nilesschools.org) and enter above information on NCS emergency drill schedule Google doc.

12/19/17

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<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Lunch
	<input type="checkbox"/> Other Event

Name of reporting school: Eastside Connections

Date of drill: 9/26/18 Time drill was held: 10:10 (am/pm)

Exact time required to evacuate/shelter/secure: ~~00:20~~ /min 48 secs

Total participants: 450

Remarks: All went smooth

This report is for emergency drill # 1 for school year 2018/2019

Name and title of person conducting drill: JOE RACHT - Eastside Connections principal

Signature of person conducting drill: [Signature]

Drill was coordinated with:

Emergency Management Coordinator  
Name and Title: Tracy Herkel + Angie Lick

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: Niles City PD

OR

Fire (fire chief or designee)  
Name and Title: City of Niles FD

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