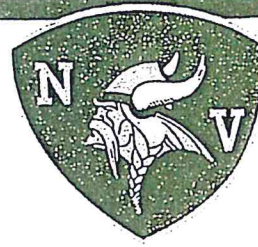


# Niles Community Schools



## SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Southside School

Date of drill: 11/2/18 Time drill was held: 1:30 (am/pm)

Exact time required to evacuate/shelter/secure: 47 seconds

Total participants: 65

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 2018-2019

Name and title of person conducting drill: Paula Hopkins, Principal

Signature of person conducting drill: Paula Hopkins

Drill was coordinated with:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: \_\_\_\_\_

OR

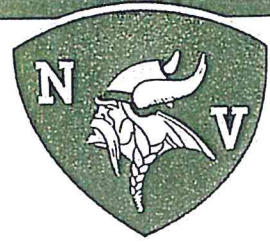
Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_

Note: Please scan and email this form to [linda.spletzer@nilesschools.org](mailto:linda.spletzer@nilesschools.org) and enter above information on NCS emergency drill schedule Google doc.

12/19/17

*Dynamic Learners* *Diverse Opportunities* *Driven to Succeed*

# Niles Community Schools



## SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input checked="" type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Southside

Date of drill: 10/11/18 Time drill was held: 9:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1 min 51 sec.

Total participants: 59

Remarks: Outside Threat

This report is for emergency drill # 1 for school year 2018-2019

Name and title of person conducting drill: Paula Hopkins

Signature of person conducting drill: Paula Hopkins

Drill was coordinated with:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: Angie Lick SLO

OR

Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_

Note: Please scan and email this form to [linda.spletzer@nilesschools.org](mailto:linda.spletzer@nilesschools.org) and enter above information on NCS emergency drill schedule Google doc.

12/19/17