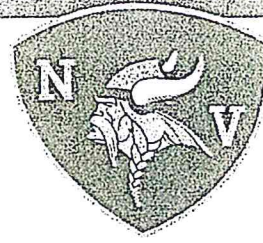


# Niles Community Schools



## SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Niles Adult Ed

Date of drill: 1/17/19 Time drill was held: 4:00 (am/pm)

Exact time required to evacuate/shelter/secure: 3 min

Total participants: 14

Remarks: N/A

This report is for emergency drill # 7 for school year 2018-19

Name and title of person conducting drill: Gay RILES, Academic Advisor

Signature of person conducting drill: [Signature]

- Drill was coordinated with:
- Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

AND

  - Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: \_\_\_\_\_

OR

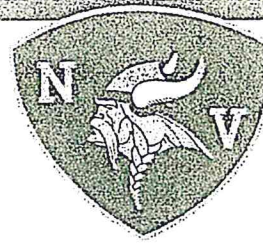
  - Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_

Note: Please scan and email this form to [linda.spletzer@nilesschools.org](mailto:linda.spletzer@nilesschools.org) and enter above information on NCS emergency drill schedule Google doc.

12/19/17



# Niles Community Schools



## SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Niles Adult Ed

Date of drill: 10/11/18 Time drill was held: 4 PM (am/pm)

Exact time required to evacuate/shelter/secure: 3 min

Total participants: 10

Remarks: none

This report is for emergency drill # 2 for school year 2018-19

Name and title of person conducting drill: Guy R RIES, Academic Advisor

Signature of person conducting drill: Guy R RIES

Drill was coordinated with:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: \_\_\_\_\_

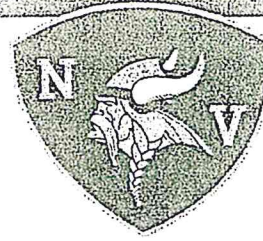
OR

Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_

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12/19/17

# Niles Community Schools



## SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input checked="" type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Niles Adult Ed

Date of drill: 4/24/19 Time drill was held: 4:00pm (am/pm)

Exact time required to evacuate/shelter/secure: 3 min

Total participants: 11

Remarks: \_\_\_\_\_

This report is for emergency drill # 10 for school year 2018-19

Name and title of person conducting drill: Guy R. RIES

Signature of person conducting drill: [Signature]

Drill was coordinated with:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: \_\_\_\_\_

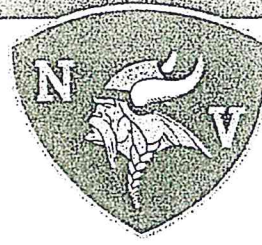
OR

Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_

Note: Please scan and email this form to [linda.spletzer@nilesschools.org](mailto:linda.spletzer@nilesschools.org) and enter above information on NCS emergency drill schedule Google doc.

12/19/17

# Niles Community Schools



## SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Niles ADULT Ed

Date of drill: 9/20/18 Time drill was held: 4pm (am/pm)

Exact time required to evacuate/shelter/secure: 3min

Total participants: 6

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2018-19

Name and title of person conducting drill: Gayle R. RIES

Signature of person conducting drill: Academic Advisor [Signature]

Drill was coordinated with:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_

Note: Please scan and email this form to [linda.spletzer@nilesschools.org](mailto:linda.spletzer@nilesschools.org) and enter above information on NCS emergency drill schedule Google doc.

12/19/17