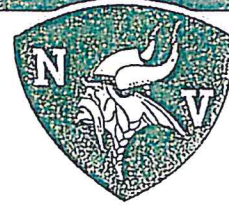


Niles Community Schools



SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input checked="" type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Ballard Elementary

Date of drill: 10-10-18 Time drill was held: 10:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1:01

Total participants: 635

Remarks: _____

This report is for emergency drill # 1 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

Fire (fire chief or designee)
Name and Title: _____

Note: Please scan and email this form to linda.spletzer@nilesschools.org and enter above information on NCS emergency drill schedule Google doc.

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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Ballard Elementary

Date of drill: 10-18-18 Time drill was held: 2:00 (am/pm)

Exact time required to evacuate/shelter/secure: 3:59 minutes

Total participants: 634

Remarks: _____

This report is for emergency drill # 2 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

Fire (fire chief or designee)
Name and Title: _____

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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard <input checked="" type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Ballard Elementary

Date of drill: 11-16-19 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 4:03 minutes

Total participants: 638

Remarks: _____

This report is for emergency drill # 3 for school year 2018-2019

Name and title of person conducting drill: Stacey Becker

Signature of person conducting drill: Stacey Becker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

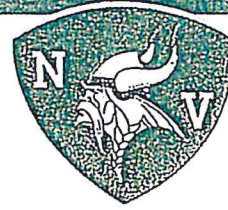
Fire (fire chief or designee)
Name and Title: _____

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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input checked="" type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Ballard Elementary

Date of drill: 12-14-18 Time drill was held: 3:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1:10

Total participants: 629

Remarks: _____

This report is for emergency drill # 2 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

Fire (fire chief or designee)
Name and Title: _____

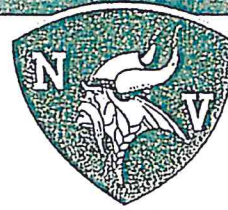
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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input checked="" type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Ballard Elementary

Date of drill: 2-11-19 Time drill was held: 1:30 (am/pm)

Exact time required to evacuate/shelter/secure: 0:58

Total participants: 628

Remarks: _____

This report is for emergency drill # 3 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

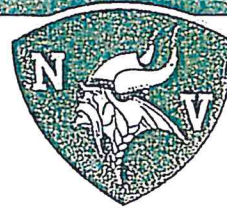
Fire (fire chief or designee)
Name and Title: _____

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Type of Drill	Time of Drill
<input type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard <input checked="" type="checkbox"/> Class Change
<input checked="" type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Ballard Elementary

Date of drill: 3-11-2019 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 2:41

Total participants: 634

Remarks: _____

This report is for emergency drill # 1 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

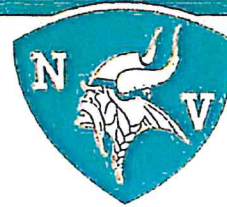
Fire (fire chief or designee)
Name and Title: _____

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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input checked="" type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Ballard Elementary

Date of drill: 3-14-19 Time drill was held: 11:30 (am/pm)

Exact time required to evacuate/shelter/secure: 4:01 minutes

Total participants: 635

Remarks: _____

This report is for emergency drill # 4 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

Fire (fire chief or designee)
Name and Title: _____

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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill	
<input type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Class Change
<input checked="" type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess	<input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event	

Name of reporting school: Ballard Elementary

Date of drill: 4-29-2019 Time drill was held: 3:00 (am/pm)

Exact time required to evacuate/shelter/secure: 2:25

Total participants: 626

Remarks: _____

This report is for emergency drill # 2 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

Fire (fire chief or designee)
Name and Title: _____

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SCHOOL EMERGENCY DRILLS Documentation Form Grades Kindergarten to 12

Type of Drill	Time of Drill
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Class Change
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Recess <input type="checkbox"/> Lunch
<input type="checkbox"/> Lockdown/Shelter-in-Place Drill (3 required)	<input type="checkbox"/> Other Event

Name of reporting school: Ballard Elementary School

Date of drill: 5-15-19 Time drill was held: 3:05 (am/pm)

Exact time required to evacuate/shelter/secure: 3:51 minutes

Total participants: 621

Remarks: _____

This report is for emergency drill # 5 for school year 2018-2019

Name and title of person conducting drill: Stacey Recker

Signature of person conducting drill: Stacey Recker

Drill was coordinated with:

Emergency Management Coordinator
Name and Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name and Title: _____

OR

Fire (fire chief or designee)
Name and Title: _____

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