PUPIL ACCOUNTING ELECTRONIC ATTENDANCE CERTIFICATION PAGE

This document must be included in the pupil accounting binder with actual signatures (not typed) and dates. All information must be completed.

COUNT DATE: February 14, 2018

District Name: Niles Community Schools District Code: 11300

Building Name: _____ Building Code: _____

I HEREBY CERTIFY THAT OUR ELECTRONIC ATTENDANCE RECORDS IN POWERSCHOOL ARE TRUE AND ACCURATE.

PRINT NAME	SIGNATURE	DATE

Please note the following:

1. All teachers (who take attendance) should sign and date an attendance certification form during the week before count.
2. All teachers **and substitute teachers** (who take attendance) should sign and date an attendance certification form ON count day.
3. All teachers (who take attendance) who had students absent on count day should sign and date an attendance certification form again after all their students have returned.