



## CEDAR LANE ALTERNATIVE HIGH SCHOOL STUDENT SEAT TIME WAIVER AGREEMENT

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Enrollment Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Mentor Teacher: \_\_\_\_\_ Technician: \_\_\_\_\_

- I will work together with my mentor to plan with coursework completion and agree to a time when it will be completed.
- I will log on to E2020 on a regular basis and make sufficient progress to complete my required courses.
- I will make contact with my mentor AT LEAST once a week.
- I understand that the E2020 website is available to me 24 hours per day, 365 days per year as long as I am enrolled.
- I will answer my email messages right away. If I know that I cannot be in touch for more than a week, I will inform my mentor through email.
- I will act responsibly when I use the internet. I understand that I can use it for both educational and recreational purposes. I will not log on to sites that may cause offense. If I accidentally log on to a site that may cause offense, I will log-off immediately and inform my Mentor Teacher.
- I agree that I will not access outside chat rooms without the consent of my parent/ guardian. I understand the dangers of accessing external chat rooms.
- I will behave respectfully and responsibly when I am using the school district computer issued to me.
- I will keep my username and password secure. I understand that this should be protected and that I am responsible for any actions used under my username and password. I will not share it with anyone.
- If I have been issued equipment from Niles Community Schools, I understand I am responsible for the equipment issued and will look after it. I agree to return the equipment at any time if asked. The equipment shall remain at the enrollment address and shall not be removed without consent of my Mentor Teacher.

I, \_\_\_\_\_ agree to the above requirements.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

07/17

### Office Use Only

Date Student was Assigned Equipment: \_\_\_\_\_

Equipment Description: \_\_\_\_\_

Chromebook Serial Number: \_\_\_\_\_

Niles ID: \_\_\_\_\_

Equipment/parts returned to Niles Community Schools on: \_\_\_\_\_

Equipment/parts received by: \_\_\_\_\_

Technician notes: \_\_\_\_\_

\_\_\_\_\_

